



pawsup
PROJECTS

WALK-A-TTHON

Let's host a Walk-a-thon (or Bike-a-thon)!

Purpose: This is a great way to have fun with your friends/classmates and raise money and awareness for your local animal shelter or rescue.

Materials List:

1) A Plan/To-Do List

Having a written plan will really help to keep everyone organized.

2) Pledge Sheets

3) Construction paper, butcher paper, poster or cardboard along with markers

You will need to make signs to promote your fundraiser.

4) A location to hold your walkathon

5) Optional: T-Shirts

You can have participants purchase t-shirts or get a sponsor to buy t-shirts that you can give participants.

Instructions:

- 1) Plan your Walkathon. Make a list of everything that needs to be done. An example To-Do List might look like this:
 - Decide which shelter/rescue you will be fundraising for.
 - Decide on the date, time and location of your event.
 - get permission if needed from your school. A school track may work.
 - Decide how you will collect pledges and how you will collect money pledged. Do you need to make a **Pledge Sheet**? **An example Pledge Sheet along w/a school letter is below. Copy/Edit as needed!**
 - Will you need volunteers to help with set-up on the day of your event?
 - Write down your marketing plan. Who will participate in raising money? Is it classmates/friends? Do you need sponsors? How will you let people know about your walkathon? Decide on best ways to let people know about your fundraiser: posters around school, morning announcements, visit classes and make a short announcement, etc.
 - On the day of the walkathon, who will be there to help? Do you need water for participants?
 - Make posters- remember to make them easy to read along with the date, time and location. Include the name of the shelter/rescue you are fundraising for along with pictures of pets at the shelter/rescue. Emphasize that it is a fundraiser☺
 - If making a morning school announcement, write it out and practice it!



Bike/Walk-A-Thon Pledge Sheet to raise money for [Organization Name]

First Name: _____ Last Name: _____

I plan to bike and/or walk at least _____ miles for [Organization Name].

Dear Potential Sponsor,

I am participating in this event to raise much needed money for [Organization Name]. All proceeds will go directly to this wonderful shelter/rescue. You can sponsor me for an amount per mile and can name a maximum amount that you are willing to contribute. After the event, I will return to tell you how many miles I biked/walked and collect your contribution. Make checks out to [Organization Name]. All contributions are tax-deductible.

Thank you!

	Sponsor Name (Print)	Pledge per Mile/Lap (Ex: \$2.00)	Maximum Total Pledge Amount	Amount Collected	Sponsor Contact Number
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Dear Parents, Guardians and Participants:

To reach our goal, we hope that each participant finds at least ten sponsors. Please bring this form to your classroom on the day of the bike/walk-a-thon final event on [Date]. We are so excited to be raising money and helping [Organization Name]!

Our bike/walk-a-thon is a fun and fit activity for students, with all participants going at their own rate and striving to achieve their personal best distance. Students set realistic lap goals based on age and development. OPTIONAL: Drinks will be provided and awards given for exceptional participation.

Our goal is to raise at least \$_____ for our local shelter, rescue _____.

Participant Guidelines:

Students may start collecting pledges as soon as they receive their pledge sheets. Reminder: Pledge sheets need to be given in on the day of our bike/walk-a-thon on _____.

Remember to fill out the Pledge Sheets neatly and legibly. Each sponsor making a pledge should write their own name, pledge per mile and maximum pledge. Students may collect the pledge in advance but must keep pledges until all are collected.

On the day of the final bike/walk-a-thon event, each class will bike/walk during a specified time. Each lap is approximately [distance]. Each participant will be issued a "lap tag," which will be punched each time the student reaches the starting point, thereby keeping track of the number of laps completed. **[This section for one-day event bike/walk-a-thons. Alternately, students may be handed popsicle sticks or straws for laps completed, and tally at the end.]**

Upon completion of the bike/walk-a-thon, students will hand in their lap tags. A volunteer will record each student's lap total on their pledge sheet and return it. Students may then collect outstanding pledges.

Please return pledge sheets with the money to by _____.

We look forward to all our participants having a great time! For questions or concerns or to volunteer, contact [Event Chair] at or [e-mail].